



245 East Bonita Avenue
San Dimas, CA 91773-3002

SWIM INSTRUCTOR

Job Summary

Under general supervision this position teaches swimming lessons and/or specialized aquatic classes to the public. This position also monitors the use of the swimming pool and enforces safety rules. The Swim Instructor is a part-time hourly position. This class receives assignments from and reports to the Supervisory Team.

Representative Duties:

- Conducts swim instruction classes.
- Administers first aid.
- Enforces pool regulations and policies.
- Assists in the maintenance of operational equipment.
- Maintains the pool area, deck and locker room for cleanliness and safety.
- Performs rescues.
- Available to work evenings, weekends and holidays.

Desirable Qualifications

Knowledge of:

- A variety of aquatics programs including swim instruction, pool maintenance, first aid and CPR.
- Public relations methods.
- Pool rules and regulations.

Ability to:

- Communicate effectively both orally and in writing to co-workers, the public and administrators.
- Develop and maintain positive work relationships.
- Prepare and submit written reports.
- Effectively analyze situations and make sound decisions with minimal supervision.
- Bilingual Spanish is desirable, but not required.

Experience

Previous experience as a lifeguard and/or swim instructor. Additional experience in organizing and conducting aquatics programs is also desirable.

Special Requirements

Possession of a Class C California Driver's license and a satisfactory driving record during the course of employment.

- Possession of Water Safety Instruction (r. 09);
- Possession of Lifeguard Training (r. 06 or r. 12) and First Aid;
- Possession of CPR/AED for the Professional Rescuer.